



Convention Display Service
P O Box 13387 – Jackson, MS 39236-3387
Phone: 601-948-4228 / Fax: 601-948-3824
www.conventiondisplayservice.com

EXHIBITOR SERVICE KIT

Mississippi Manufacturers Association
20th Annual Environmental & Safety Conference
Silver Star Convention Center – Choctaw, MS
October 11 – 12, 2017

SHOW SCHEDULE

Exhibitor Move In: Wednesday October 11, 2017 1:00 PM – 5:00 PM

CONVENTION DISPLAY SERVICE WILL NOT BE ON SITE DURING EXHIBITOR MOVE IN.
ORDERS FOR BOOTH FURNISHINGS AND/OR ELECTRICAL SERVICE
MUST BE RECEIVED BY OCTOBER 9, 2017

Show Opens: Wednesday October 11, 2017 5:00 PM

Show Closes: Friday October 12, 2017 1:30 PM

Show Dismantle: Friday October 12, 2017 1:30 PM

Show Specifications: Booth Size: 8' wide x 8' deep
10' wide x 8' deep

Drapes and dividers will be blue.
Table skirts will be blue.
The exhibit hall is permanently carpeted.

Show Furnishings: The following furnishings are automatically provided with your paid booth space.

8' high blue back drape and 3' high blue side dividers
(Please do not pin, tape or staple anything to this fabric)
One 7" x 44" identification sign with company name
One 6' 30" high skirted table with blue skirt
Two chairs
One wastebasket

Electrical service is not included with the rental of your booth space.

If you need additional furnishings, electrical or material handling services, they can be ordered by completing the order forms included in this packet from Convention Display Service, Inc.

Please contact Brooke Fuller at brooke@cds1958.com or 601-948-4228 with any questions.



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PLEASE BECOME FAMILIAR WITH THIS POLICY BEFORE ORDERING ANY SERVICES

Convention Display Service, Inc. is pleased to be the Trade Show Decorator / Service Contractor for this event.

Please contact Brooke Fuller at 601-948-4228 or brooke@cds1958.com if you have any questions or need assistance with your order.

No telephone orders can be accepted.

Please mail, fax (601-948-3824) or scan and email your order and payment to brooke@cds1958.com

Mailing address:

Convention Display Service, Inc.	Or	Convention Display Service, Inc.
P O Box 13387		908 Larson St.
Jackson, MS 39236-3387		Jackson, MS 39202

Payment for Services:

Convention Display Service, Inc. requires payment at the time services are ordered. Orders with payment in full must be received by Monday, October 9, 2017 to qualify for the discounted advance prices. Orders received without full payment will be returned to the exhibitor unprocessed.

Convention Display Service requires that all exhibitors using our services provide a valid credit card authorization form with their order, regardless of method of payment.

The credit card authorization will be used to cover all services not paid by the initial payment and any balances left unpaid at the close of the show. This may include, but is not exclusive to labor, material handling and/or other on-site services.

Method of Payment:

Convention Display Service, Inc. accepts checks, Visa, Master Card and American Express as forms of payment. Please make sure all supplied credit card information is accurate.

A service charge of \$25.00 will be assessed to individuals or companies for returned checks or chargebacks.

Purchase Orders are also accepted but are not eligible for advance pricing. Please use floor pricing if submitting a purchase order.

Tax Exempt:

If your company is tax exempt, a copy of your Tax Exemption Letter/Certificate (*not* Resale Certificate) must accompany your order. Your exemption **MUST** be issued by the state the show takes place in. Failure to submit your tax exemption status will result in appropriate sales tax being applied to your order.

Questions and Adjustments:

Any discrepancy in items ordered and items received or any complaint or question concerning services **MUST BE** reported to Convention Display Service immediately, whether at the Service Desk or by calling our office at 601-948-4228. Your problem will be resolved at that time and any valid adjustments in your account will be made at that time. Credits and adjustments will not be made based on information received **AFTER** the show closes.



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CREDIT CARD BILLING AUTHORIZATION & PAYMENT POLICY

<p>THIS FORM MUST ACCOMPANY ALL ORDERS</p> <p>PAYMENT POLICY: CDS requires payment in full, including applicable tax, when orders are submitted. <u>You may choose to pay by credit card or check, however, CDS requires that a credit card authorization be placed on file with your order.</u> <i>YOUR SHOWSITE REPRESENTATIVE MUST BE MADE AWARE OF THIS POLICY AND HAVE A MEANS OF PAYMENT UNLESS THERE IS A CREDIT CARD ON FILE. OTHERWISE SERVICES WILL BE DENIED</i></p> <p>ORDERS RECEIVED WITH PAYMENT BY STATED DUE DATE QUALIFY FOR THE DISCOUNTED ADVANCE ORDER RATE. CDS will not be responsible for missed deadlines or processing delays resulting from payments mailed separately from order forms.</p> <p style="background-color: black; color: white; text-align: center; padding: 2px;">NO REFUNDS WILL BE GIVEN FOR SERVICES NOT USED OR CANCELLED AFTER INSTALLATION.</p> <p>Questions, problems or discrepancies must be reported during exhibitor set up. No credits or adjustments will be considered after the show closes.</p> <ul style="list-style-type: none"> • CHECKS - Must be payable to CONVENTION DISPLAY SERVICE & drawn on US funds account • PURCHASE ORDERS – NOT CONSIDERED PAYMENT 	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">ORDER RECAP</th> <th style="text-align: right;">Total cost from each page</th> </tr> <tr> <td>Standard Furnishings</td> <td></td> </tr> <tr> <td>Electrical Service</td> <td></td> </tr> <tr> <td>Material Handling</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">Grand Total \$ _____</td> </tr> <tr> <td colspan="2" style="text-align: center;">Convention Display Service, Inc. Federal ID #64-0656926 CDS is exempt from backup withholding tax</td> </tr> <tr> <td colspan="2">Email address for receipt: _____</td> </tr> <tr> <td colspan="2" style="text-align: center; padding-top: 20px;">Order Deadline Date October 9, 2017</td> </tr> </table>	ORDER RECAP	Total cost from each page	Standard Furnishings		Electrical Service		Material Handling		Grand Total \$ _____		Convention Display Service, Inc. Federal ID #64-0656926 CDS is exempt from backup withholding tax		Email address for receipt: _____		Order Deadline Date October 9, 2017	
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CREDIT CARD AUTHORIZATION – complete all information American Express MasterCard Visa
 THIS FORM IS FOR USE BY CONVENTION DISPLAY SERVICE ONLY. ALL INFORMATION IS KEPT CONFIDENTIAL

Account # _____ Verification Code _____

V-Code: MasterCard and Visa = last 3 digits printed on the back, either on or to the right of the signature panel
 American Express = 4 digits printed (not embossed) on the front of the card towards the right

_____ EXP. DATE _____

PRINT CARDHOLDER NAME _____ BILLING ZIP CODE _____

CARDHOLDER SIGNATURE _____

FOR YOUR CONVENIENCE, CDS WILL USE THIS AUTHORIZATION TO CHARGE YOUR ACCOUNT FOR SERVICES, INCLUDING LABOR, FREIGHT, OR OTHER MISCELLANEOUS SERVICES NOT COVERED BY YOUR INITIAL PAYMENT.

I agree in placing this order that I have accepted CDS' terms and conditions

Merchant Company Name _____ Booth # _____

Address _____

City _____ State _____ Zip _____

Authorized Contact _____ Title _____

Phone (____) _____ Fax (____) _____

x Authorized Signature _____ E-Mail address _____

Convention or Trade Show: **Mississippi Manufacturers Assoc. Environmental & Safety Conference**

Return To: CONVENTION DISPLAY SERVICE, INC., P. O. BOX 13387, JACKSON, MS 39236-3387 OR
 908 LARSON STREET, JACKSON, MS 39202 / FAX: 601-948-3824 OR EMAIL TO brooke@cds1958.com



P O Box 13387 – Jackson, MS 39236-3387
 Phone: 601-948-4228 / Fax: 601-948-3824

FURNITURE & ACCESSORIES

Show: MS Manufacturers Association
 Environmental & Safety Conference
 Discount Deadline: October 9, 2017

Phone Orders Are Not Accepted

Qty	Description	Advance Price	Floor Price
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Skirted Tables 24" wide x 30" high

Includes white vinyl top & pleated skirt on 3 sides

___ Skirted 4' table*	\$ 55.00	\$ 75.00	___
___ Skirted 6' table	\$ 75.00	\$100.00	___
___ Skirted 8' table	\$ 95.00	\$125.00	___
___ 4 th Side Skirting, Optional	\$ 20.00		___

Note *4' table comes skirted on 4 sides

Skirted Tables 24 "wide x 42" high (counter height)

Includes white vinyl top & pleated skirt on 3 sides

___ Skirted 4' table *	\$ 80.00	\$100.00	___
___ Skirted 6' table	\$ 95.00	\$125.00	___
___ Skirted 8' table	\$110.00	\$145.00	___
___ 4 th Side Skirting, Optional	\$ 35.00		___

Note *4' comes skirted on 4 sides

TABLE SKIRTS WILL BE BLUE

Un-Skirted Tables 24" wide x 30" high

___ 4' table	\$ 30.00	\$ 38.00	___
___ 6' table	\$ 35.00	\$ 44.00	___
___ 8' table	\$ 40.00	\$ 52.00	___

Un-Skirted Tables 24" wide x 42" high (counter height)

___ 4' table	\$ 35.00	\$ 44.00	___
___ 6' table	\$ 41.00	\$ 52.00	___
___ 8' table	\$ 55.00	\$ 75.00	___

Seating

___ Black Folding Chair	\$ 15.00	\$ 20.00	___
___ Arm Chair	\$ 50.00	\$ 65.00	___
___ High Stool	\$ 55.00	\$ 70.00	___

Arm chairs & high stools are covered in gray fabric with lightly padded back and seat

Qty	Description	Advance Price	Floor Price
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Accessories

___ Aluminum Floor Easel	\$ 30.00	\$ 40.00	___
___ Wastebasket	\$ 15.00	\$ 20.00	___
___ 8' Post & Base Unit		\$ 12.00	___
___ 3' Post & Base Unit		\$ 9.00	___
___ Extender Rod		\$ 6.00	___
___ 8' h drapes per linear ft.	\$ 5.00'	\$ 6.00'	___
___ 3' h drapes per linear ft.	\$ 3.00'	\$ 4.00'	___

Note: Drapes and Dividers will be blue.

**The following items are available
by advance order only**

___ Literature Stand	\$ 25.00
___ Bag Stand	\$ 25.00

**NO REFUNDS WILL BE GIVEN FOR SERVICES NOT USED OR
CANCELLED AFTER INSTALLATION.**

Questions, problems or discrepancies must be reported during exhibitor set up. No credits or adjustments will be considered after the show closes.

Total of all items ordered on this sheet	\$ _____
Add 7 % tax	_____
Payment Enclosed	\$ _____

Return to CDS at P. O. Box 13387
 Jackson, MS 39236-3387
 or
 Street address 908 Larson Street
 Jackson, MS 39202
 Email to brooke@cds1958.com
 by fax to 601-948-3824

Merchant Company Name _____ Booth # _____
 Authorized Contact _____ Title _____
 Mailing Address: _____ City _____ State _____ Zip _____
 Phone (____) _____ Fax (____) _____
 X Authorized Signature _____ E-mail: _____



Convention Display Service

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ELECTRICAL SERVICE

Show: MS Manufacturers Association Environmental & Safety Conference
Discount Deadline: October 9, 2017

Phone Orders Not Accepted

Connectors have one plug. Exhibitors should provide their own extension cords and/or power strips.

All electrical connections must be made by the contractor to conform with the electrical code. Wall outlets, post or floor outlets are not a part of booth space.

Table with 4 columns: Qty, Description, Advance Price, Floor Price

120 Volt Service

Table with 4 columns: Qty, Description, Advance Price, Floor Price for 120 Volt Service

Total cost of all items ordered on this sheet \$
Add 7% tax \$
Total Payment Enclosed \$

Prices include delivery, installation, rental & removal. All orders are governed by the CDS payment policy as stated in the exhibitor kit

NO REFUNDS WILL BE GIVEN FOR SERVICES NOT USED OR CANCELLED AFTER INSTALLATION.

Questions, problems or discrepancies must be reported during exhibitor set up. No credits or adjustments will be considered after the show closes.

208 Volt – Single Phase Service

Table with 4 columns: Qty, Description, Advance Price, Floor Price for 208 Volt Single Phase Service

NOT AVAILABLE

208 Volt – Three Phase Service

Table with 4 columns: Qty, Description, Advance Price, Floor Price for 208 Volt Three Phase Service

Return orders with payment to CDS at:

Convention Display Service, Inc. P. O. Box 13387 Jackson, MS 39236-3387

Street Address 908 Larson Street Jackson, MS 39202

Scan and email to brooke@cds1958.com

By fax to 601-948-3824

Exhibiting Firm Name, Booth #, Print Contact Name, Title, Mailing Address, City, State, Zip, Phone, Fax, X Authorized Signature, E-Mail



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**Mississippi Manufacturers Association
Environmental & Safety Conference
Silver Star Convention Center – Choctaw, MS
October 11 - 12, 2017**

****FORKLIFT SERVICE IS NOT AVAILABLE.** All freight must be capable of transport by pallet jack. DO NOT ship pieces larger than 4' x 4' x 4' with weights exceeding 500 lbs. If you have questions or concerns please contact Brooke Fuller at brooke@cds1958.com or phone 601-948-4228.

WEIGHT AND PIECE COUNT

Material handling charges are calculated by total weight of each delivery made to receiving dock via LTL Carriers. Consolidate your shipment whenever possible. Separate shipments received by CDS will not be combined. The appropriate charge applies to each shipment that CDS receives. Shipments arriving at the same time from different carriers are considered separate shipments. Please be aware that FedEx and UPS may split shipments resulting in CDS receiving multiple shipments.

BILLED WEIGHT is based on incoming weight, whether the material handling services by Convention Display Service are used completely or in part. The weight is rounded up to the nearest one hundred pounds (100 lbs.) and is taken from the INBOUND BILL OF LADING and/or the Certified Weight Ticket. Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by Convention Display Service. These weights will prevail. THERE IS A 200 lb. MINIMUM CHARGE ON ALL SHIPMENTS OVER 50 lbs.

Shipments received without individual carrier receipts (UPS, FedEx & other small package or specialized carriers) will be delivered to the booth without guarantee of piece count or condition. No liability will be assumed by CDS for such shipments.

A Credit Card Must Be On File If Material Handling Services Are Required.

ALL SHIPMENTS MUST ARRIVE FREIGHT PREPAID. COLLECT SHIPMENTS WILL BE REFUSED.
CDS MATERIAL HANDLING CHARGES DO NOT INCLUDE PAYMENT OF CARRIER CHARGES

Outbound shipments

Outbound shipping is not an automatic process. Outbound Bills of Lading must be completed and turned in to the CDS Service Desk. Do not leave outbound Bills of Lading in your booth.

Exhibitors who wish to ship outbound materials via any carrier other than the official show carriers must make the outbound arrangements with that carrier.

NOTE: Carriers must be on site at the PEARL RIVER RESORT/SILVER STAR CONVENTION CENTER, 13541 HWY 16 WEST, CHOCTAW, MS 39350 to pick up outbound freight by 3:00 PM on Friday, October 13, 2017.

Any freight not picked up by the designated time will be returned to CDS warehouse, 908 Larson St., Jackson, MS 39202 for outbound processing on Monday, October 16, 2017.

CDS reserves the right to re-route shipment via the official show carrier as necessary, at the exhibitor's expense



SHIPPING & MATERIAL HANDLING INFORMATION

MS Manufacturers Assoc.
Environmental & Safety Conference
Silver Star Convention Center – Choctaw, MS
October 11– 12, 2017

Convention Display Service, Inc. is the official drayage/material handling contractor for this event. Please read all information contained in this section carefully so that there will be no last minute confusion regarding your shipment.

SHIPPING ADDRESSES

CDS will receive containerized, non-hazardous, non-perishable materials at the following address 30 days prior to show. Non-containerized shipments, loose materials and local deliveries will be accepted at the show site only.

ADVANCE RECEIVING

Exhibiting Company Name
MS Manufacturers Association
Booth #
c/o CDS
908 Larson Street
Jackson, MS 39202

SHIPMENTS MUST ARRIVE AT THE ADVANCE RECEIVING ADDRESS BY FRIDAY, OCTOBER 6, 2017 TO INSURE PROPER HANDLING. IF YOU CANNOT MEET THIS SHIPPING SCHEDULE PLEASE CONTACT CDS FOR INSTRUCTIONS. There is a drayage charge for this service. *Shipments will be accepted at the advance receiving address no earlier than thirty days prior to show set up. Receiving hours are 8 AM to 4 PM, Monday – Friday. Closed on Saturday and Sunday*

DIRECT TO SITE

Exhibiting Company Name
MS Manufacturers Association
Booth #
c/o Pearl River Resort/Silver Star Convention Ctr.
13541 Hwy 16 West
Choctaw, MS 39350

SHIPMENTS WILL NOT BE ACCEPTED ON-SITE UNTIL WEDNESDAY, OCTOBER 11, 2017.

CDS will not be responsible for refused or delayed shipments resulting from attempted deliveries to show site prior to this date.

CDS WILL NOT BE ON SITE TO ACCEPT FREIGHT DELIVERIES ON BEHALF OF EXHIBITORS DURING MOVE IN, WEDNESDAY, OCTOBER 11, 2017.

ALL SHIPMENTS MUST ARRIVE FREIGHT PREPAID. COLLECT SHIPMENTS WILL BE REFUSED.
CDS MATERIAL HANDLING CHARGES DO NOT INCLUDE PREPAID CARRIER CHARGES

- Shipments received without individual carrier receipts or bills of lading (UPS, FedEx, Airborne, Etc) will be delivered to the booth without guarantee of piece count or condition. No liability will be assumed by CDS for such shipments.
- Exhibitors Should Make Certain That All Material Is Properly Insured Against Fire, Theft, Damage And All Hazards While In Transit, To And From Your Booth, And For The Duration Of The Show. While It Is Understood That Convention Display Service, Inc. Will Use Its Best Efforts To Protect The Exhibitor's Property, It Is Not Responsible For Loss, Theft Or Damage.



MATERIAL HANDLING RATE SCHEDULE

**STRAIGHT TIME: MONDAY - FRIDAY
8 AM - 4:00 PM**

**OVERTIME: BEFORE 8 AM OR AFTER
4:00 PM - WEEKDAYS
SAT., SUN., HOLIDAYS**

RATES APPLY TO EACH 100 LBS OR FRACTION THEREOF. EACH DELIVERY IS CONSIDERED SEPARATELY. NO CUMULATIVE WEIGHTS WILL BE ALLOWED ON MINIMUMS, SPLIT SHIPMENTS, ETC.

- ALL SHIPMENTS MUST ARRIVE PREPAID. COLLECT SHIPMENTS WILL BE REFUSED.
- RATES DO NOT INCLUDE PAYMENT OF CARRIER CHARGES

CHARGES INCLUDE THE FOLLOWING SERVICES

- * 1. Receive & store **crated, boxed or skidded shipments** (30 days free storage prior to exhibitor move-in)
- * 2. Handling to Exhibit Hall
- * 3. Charges from dock to exhibitor's space, empty crate removal and return, and loading out on carrier are all included in rate
- * Uncrated or loose materials and local deliveries will be accepted at the show site only.

RATES

- ◆ **\$100.00 MINIMUM CHARGE** (for a single shipment weighing 50 lbs. to 200 lbs.)
- **\$50.00 CWT Straight Time** (for a single shipment over 200 lbs.)
- **\$75.00 CWT Overtime** (for a single shipment over 200 lbs.)

**CWT = per hundred weight
(Example: 300 lbs. = 3 CWT)**

Multiply \$50.00 by the CWT for drayage cost
For example, a 300 lb. shipment would be \$50.00 x 3 = \$150.00

SMALL PACKAGE: Maximum weight per shipment, per delivery is 50 lbs. Cases of any weight or type are not considered small packages

First carton per delivery @ \$30.00
Each add'l carton in delivery @ \$12.00

Cartons, envelopes, or other containers received without documentation via specialized carriers (UPS, FedEx, etc.) will be delivered without guarantee of piece count or condition.
Shipments received via specialized carriers not falling into the small package category will be subject to CWT rates.

It is understood that your calculations are an estimate and invoicing will be done from the actual weight / piece count. Adjustments will be made accordingly

\$50.00 per CWT x _____ LBS PER CWT = Material Handling Charge (per individual shipment) = \$ _____

Minimum Charge (single shipment of 50 lbs. to 200 lbs.) @ \$100.00 each = \$ _____

Small Package 1st container \$30.00 _____ Add'l containers @ \$12.00 each _____ Total = \$ _____

FORKLIFT SERVICE IS NOT AVAILABLE AT THIS FACILITY

A CREDIT CARD MUST BE PLACED ON FILE IF MATERIAL HANDLING SERVICES ARE REQUESTED – PLEASE SUBMIT THE SEPARATE CREDIT CARD AUTHORIZATION FORM WITH YOUR MATERIAL HANDLING AND RETURN SHIPPING FORMS.

Please print or type

Exhibiting Firm Name: _____

Print Contact Name: _____

Mailing Address: _____ City _____ State _____ Zip _____

Phone (____) _____ Fax: _____ E-Mail _____

Convention or Show **Mississippi Manufacturers Association Environmental & Safety Conference**

Signature _____

Return To: CONVENTION DISPLAY SERVICE, INC., P. O. BOX 13387, JACKSON, MS 39236-3387 OR
908 LARSON STREET, JACKSON, MS 39202 / FAX : 601-948-3824 (CREDIT CARD ORDERS ONLY)

Email to: brooke@cds1958.com



RETURN SHIPPING FORM
MS Manufacturers Association
Environmental & Safety Conference

THIS FORM IS FOR VERIFICATION PURPOSES ONLY AND DOES NOT CONSTITUTE ANY RESPONSIBILITY ON THE PART OF CDS PERSONNEL FOR THE COMPLETION OF YOUR SHIPPING DOCUMENTS.

FAILURE TO CONFIRM FINANCIAL ARRANGEMENTS FOR CDS MATERIAL HANDLING SERVICES IN ADVANCE MAY RESULT IN SHIPPING DELAYS

SHIP TO: _____
CITY _____
STATE _____ ZIP _____

SHIPMENT MUST ARRIVE AT THE ABOVE ADDRESS NO LATER THAN _____
Please allow for adequate shipping time when selecting carrier. CDS will expedite shipments to the best of our ability, however CDS is not responsible for delay of rush shipments.

Exhibiting Firms Are Responsible For Making Sure That Shipments Are Re-Packed, Labeled And That Properly Executed Shipping Documents Are Tendered To Convention Display Service Before Departing The Show Floor.

Convention Display Service has designated ABF Freight Systems and FedEx Air as the official show carriers. If you choose to use ABF or FedEx Air, CDS will arrange for the pick-up of your items from the Convention Display Service warehouse. Freight charges will be billed through ABF Freight and FedEx Air. (Note: Drayage/Material Handling fees will be billed through Convention Display Service.)

[] ABF FREIGHT SYSTEM ABF Account # _____
[] FEDEX AIR FedEx Acct. # _____
[] OTHER (please name) _____

You may choose ANY carrier you wish as long as they pick up by the designated freight deadline time indicated below.

IF EXHIBITORS SELECT A CARRIER OTHER THAN ABF OR FEDEX AIR, IT IS THE RESPONSIBILITY OF THE EXHIBITOR TO CONTACT THE CARRIER OF THEIR CHOICE. CONVENTION DISPLAY SERVICE DOES NOT CONTACT ANY TRUCKING or FREIGHT COMPANY OTHER THAN THE SHOW CARRIERS!

CONVENTION DISPLAY SERVICE, INC. DOES NOT PREPAY OUTBOUND CARRIER CHARGES
CARRIERS MUST BE ON SITE AT THE SILVER STAR
FOR PICK UP BY 3:00 PM ON FRIDAY, OCTOBER 13, 2017
ANY FREIGHT NOT PICKED UP BY 3:00 PM ON FRIDAY, OCTOBER 13, 2017 WILL BE RETURNED TO
CONVENTION DISPLAY SERVICE, 908 LARSON STREET, JACKSON, MS 39202
FOR OUTBOUND PROCESSING ON MONDAY, OCTOBER 16, 2017

IF YOU ANTICIPATE A PROBLEM WITH THIS ARRANGEMENT, PLEASE CALL OUR OFFICE AT 601-948-4228

CONVENTION DISPLAY SERVICE, INC. RESERVES THE RIGHT TO RE-ROUTE ANY SHIPMENT IF A DESIGNATED CARRIER FAILS TO CHECK IN WITH THE FREIGHT DESK BY THE STATED CHECK IN TIME. Convention Display Service, Inc. assumes no liability as a result of such re-routing or handling. The exhibiting firm will be charged accordingly. Convention Display Service, Inc. is not responsible for shipments left in booth by exhibitor. CDS will count & ship pieces as found when loading out from exhibit hall.

Return To: CONVENTION DISPLAY SERVICE, INC., P. O. Box 13387, JACKSON, MS 39236-3387 OR
908 LARSON STREET, JACKSON, MS 39202 / FAX: 601-948-3824 (CREDIT CARD ORDERS ONLY)
Scan and email to brooke@cds1958.com

Exhibiting Firm Name _____
Contact Name _____ Phone () _____
Fax () _____ E-mail: _____
Authorized Signature _____

ADVANCE WAREHOUSE SHIPPING LABEL

ALL INBOUND SHIPMENTS MUST INCLUDE THIS LABEL ON ALL PACKAGES. MAKE COPIES FOR ADDITIONAL LABELS

Schedule your shipments to arrive at this location between Thursday, September 7 and Friday October 6

TO: _____
(Your Company Name)

MS Manufacturers Association
c/o Convention Display Service, Inc.
908 Larson Street
Jackson, MS 39202

BOOTH NUMBER : _____

PIECE _____ OF _____

(Please number each piece)

ADVANCE WAREHOUSE SHIPPING LABEL

ALL INBOUND SHIPMENTS MUST INCLUDE THIS LABEL ON ALL PACKAGES. MAKE COPIES FOR ADDITIONAL LABELS

Schedule your shipments to arrive at this location between Thursday, September 7 and Friday October 6

TO: _____
(Your Company Name)

MS Manufacturers Association
c/o Convention Display Service, Inc.
908 Larson Street
Jackson, MS 39202

BOOTH NUMBER : _____

PIECE _____ OF _____

(Please number each piece)

ADVANCE WAREHOUSE SHIPPING LABEL

ALL INBOUND SHIPMENTS MUST INCLUDE THIS LABEL ON ALL PACKAGES. MAKE COPIES FOR ADDITIONAL LABELS

Schedule your shipments to arrive at this location between Thursday, September 7 and Friday October 6

TO: _____
(Your Company Name)

MS Manufacturers Association
c/o Convention Display Service, Inc.
908 Larson Street
Jackson, MS 39202

BOOTH NUMBER : _____

PIECE _____ OF _____

(Please number each piece)

ADVANCE WAREHOUSE SHIPPING LABEL

ALL INBOUND SHIPMENTS MUST INCLUDE THIS LABEL ON ALL PACKAGES. MAKE COPIES FOR ADDITIONAL LABELS

Schedule your shipments to arrive at this location between Thursday, September 7 and Friday October 6

TO: _____
(Your Company Name)

MS Manufacturers Association
c/o Convention Display Service, Inc.
908 Larson Street
Jackson, MS 39202

BOOTH NUMBER : _____

PIECE _____ OF _____

(Please number each piece)

DIRECT TO SHOW SITE SHIPPING LABEL

Schedule your shipments to arrive at this location on or after
Wednesday, October 11, 2017

Any shipments accepted and signed for by CDS employees
will incur material handling charges

TO: _____
(Your Company Name)

MS Manufacturers Association
c/o Pearl River Resort/Silver Star Conv. Ctr.
13541 Hwy 16 West
Choctaw, MS 39350

BOOTH NUMBER : _____

PIECE _____ OF _____

(Please number each piece)

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13541 Hwy 16 West
Choctaw, MS 39350

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PIECE _____ OF _____

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Choctaw, MS 39350

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(Please number each piece)

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Wednesday, October 11, 2017

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(Your Company Name)

MS Manufacturers Association
c/o Pearl River Resort/Silver Star Conv. Ctr.
13541 Hwy 16 West
Choctaw, MS 39350

BOOTH NUMBER : _____

PIECE _____ OF _____

(Please number each piece)